Permit #F00161984
FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00161984 **Type of Permit:** FILMING **Release Date:** 02/14/2020

Production Company	SANDWICH VIDEO INC
Insured Company Name	SANDWICH VIDEO INC
Contact Phone No. 1	323-385-4994
Contact Phone No. 2	
Fax	
Address	923 EAST 3RD STREET, #304 LOS ANGELES, California 90013
Production Title	PAYCHEX
Type of Production	Commercial - Internet

Producer	Greg Kindra
Director	Claude Zeins
1st AD	Lizzy Walker
Production Manager	Jordan DiRisio
FilmL.A. Coordinator	Kristin Weber
Location Manager	Jordan DiRisio
Primary Phone	Mobile - 585-880-7057
Secondary Phone	
Location Assistant	Shelby Ferguson
Primary Phone	Mobile - 215-317-6192
Secondary Phone	

Fees

Notification Charge	$173.00
FILMLA NON-REFUNDABLE FILM APPLICATION FEE	$699.00
LA CITY FIRE SAFETY OFFICER	$3,488.00
LA CITY FIRE DEPARTMENT SPOT CHECK SURCHARGE	$85.00
LAPD SECSD OFFICERS	$1,312.00

Total Permit Fee $5,757.00

Number of Locations 1

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Summary Information — Location

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Production Company SANDWICH VIDEO INC
Insured Company SANDWICH VIDEO INC
Production Title PAYCHEX

Location Manager Jordan DiRisio
Primary Phone Mobile - 585-880-7057
Secondary Phone

Location Address 22212 Ventura Blvd, Los Angeles, CA, 91364

Location Type Office Building

Film Dates 2/15/2020 - 2/15/2020 06:00 - 21:00 1 day
2/16/2020 - 2/16/2020 06:00 - 21:00 1 day

Open or Closed to the Public Closed

Generic Conditions **THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.**
*LAFD UFSO: Company must contact FilmL.A. for extension of the Uniformed Fire Safety Officers' hours. During normal business hours, UFSO must also inform the LAFD Film desk of the extension.
All vehicles must be parked on private property
Community Survey Obtained
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with merchant activity.
No interference with vehicular or pedestrian traffic
No Parking in handicap spaces at anytime.
No stopping and setting up in residential areas before 7am or after 10pm without prior approval
No stopping or setting up in front of merchants or residents without prior approval

Equipment on Location

Type	Quantity
5 Ton Truck	2
Cube Trucks	2
Fire Extinguisher (2A10BC Minimum Rating)	4
Vans	3

Personnel on Location

Type	Quantity
Cast	8
Crew	45
Extras	12
LA City UFSO assigned	47024

Filming Activities Handheld equipment; Interior and exterior dialogue; Interior and exterior motion without sound; Interior-- Filming on 2nd and 3rd floor [closed to the public]; Exterior -- gated patio area on 2nd floor [closed to public];

Jurisdiction **Political:** Los Angeles City - Council District 03 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Approvals

LOS ANGELES CITY FIRE DEPARTMENT - FILM UNIT	Kanisha Leonard
LOS ANGELES CITY POLICE DEPARTMENT	Melissa Hernandez
LOS ANGELES CITY LIBRARY DEPARTMENT	Alexander Tagle

Coordinator Note PRODUCTION CANNOT USE ANY PUBLIC AREAS FOR STAGING EQUIPMENT IN LOBBY, HALLWAYS AND/OR STAIRWELLS.

Coordinator Note PRODUCTION IS TO REMAIN IN THE CLOSED AREAS ON THE 2ND AND 3RD FLOORS.

Coordinator Note UFSO REQUIRED
2/15 & 2/16
[2 DAYS]
2/15

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Location Manager Jordan DiRisio
Primary Phone Mobile - 585-880-7057
Secondary Phone

06:00 - 21:00 &
2/16
06:00 - 21:00
22212 Ventura Blvd, Los Angeles, CA, 91364

Coordinator Note Only a GSD Electrician / Engineer can manipulate / program lighting and remove light bulbs (also applies to exterior). Gels may be used by the filming company. Any lighting requests are limited to ON or OFF; - No equipment related to filming (including crew catering services) should be plugged into the Library%u2019s power source(s). Film crew will be advised to bring their own power source; - Only vehicles with valid permits are allowed to park in the handicapped (blue) parking spaces (no equipment allowed); - No vehicles or equipment may block the book drop(s) or driveway; - No equipment can be leaning against the building; - Any modifications must be pre-approved by the Filming Coordinator.

Parking

Base Camp Location Type : Filming Location	**Crew Parking** Location Type : Other Location	21850 Oxnard Street, Woodland Hls, CA, 91367

Parking Notes
BASE CAMP AND ALL CAST, CREW, PERSONAL AND EXTRAS VEHICLE PARKING WILL BE ON (PRIVATE) PROPERTY ONLY - ABSOLUTELY NO CAST, CREW, EXTRAS, AUDIENCE OR PERSONAL VEHICLES TO BE PARKED ON AREA STREETS, ROADS (INCLUDING SHOULDERS) OR ALLEYS.

Saturday: 2.15.20
21850 Oxnard Street, Woodland Hls, CA, 91367

Sunday - 2.16.20
Woodland Hills Public Library
22200 Ventura Blvd, Woodland Hills, CA 91364

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